**EQUAL OPPORTUNITIES MONITORING FORM** 

COMPLETION OF THE FOLLOWING IS OPTIONAL

Praxis Community Projects is committed to ensuring equality of opportunity in our recruitment procedures and employment practices. To help us identify possible inequalities and barriers to employment, we would appreciate your cooperation by completing this form.

The information provided will not be shared with the interview panel and will not influence any part of the selection process. All information you disclose will be treated confidentially and will only be used for statistical and monitoring purposes.

Post:       Reference:

Where did you find out about this vacancy?:

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| **GENDER** |
| Female | **[ ]**  |
| Male | **[ ]**  |
| Transgender | **[ ]**  |
| Do not wish to answer | **[ ]**  |

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| **AGE** |
| 16 - less than 20 | **[ ]**  |
| 20 - less than 25 | **[ ]**  |
| 25 - less than 30 | **[ ]**  |
| 30 - less than 40 | **[ ]**  |
| 40 - less than 50 | **[ ]**  |
| 50 – 65 | **[ ]**  |
| 65 and over | **[ ]**  |
| Do not wish to answer | **[ ]**  |

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| **SEXUAL ORIENTATION** – Do you consider yourself to be: |
| Heterosexual | **[ ]**  |
| Lesbian | **[ ]**  |
| Gay man | **[ ]**  |
| Bisexual | **[ ]**  |
| Do Not wish to answer | **[ ]**  |

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| **REFUGEE STATUS** – Are you or have you ever been: |
| Refugee | **[ ]**  |
| Asylum seeker | **[ ]**  |
| Neither | **[ ]**  |
| Do not wish to answer | **[ ]**  |

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| **RELIGION** |
| Buddhist | **[ ]**  |
| Christian | **[ ]**  |
| Hindu | **[ ]**  |
| Jewish | **[ ]**  |
| Muslim | **[ ]**  |
| Sikh | **[ ]**  |
| Other | **[ ]**  |
| None | **[ ]**  |
| Do not wish to answer | **[ ]**  |
| **ETHNIC ORIGIN** - These categories enable us to make comparisons with census data.How would you describe yourself: |
| **White** |  |
| British | **[ ]**  |
| Irish | **[ ]**  |
| Other European | **[ ]**  |
| Other White background, please specify:      | **[ ]**  |
| **Black / Black British** |  |
| African | **[ ]**  |
| Caribbean | **[ ]**  |
| Other black background, please specify:      | **[ ]**  |
| **Asian/Asian British** |  |
| Bangladeshi | **[ ]**  |
| Indian | **[ ]**  |
| Pakistani | **[ ]**  |
| South East Asian | **[ ]**  |
| Other Asian background, please specify:      | **[ ]**  |
| **Mixed** |  |
| White / Asian  | **[ ]**  |
| White / Black African | **[ ]**  |
| White / Black Caribbean | **[ ]**  |
| other mixed background, please specify:      | **[ ]**  |
| **Other** |  |
| Chinese | **[ ]**  |
| Latin American | **[ ]**  |
| Middle Eastern | **[ ]**  |
| Any other background, please specify:      | **[ ]**  |
| Do not wish to answer | **[ ]**  |

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| **DISABILITY** – Would you describe yourself as having a disability? |
| No | **[ ]**  |
| Yes | **[ ]**  |
| Do not wish to answer | **[ ]**  |

**DISABILITY MONITORING FORM** 

COMPLETION OF THE FOLLOWING IS OPTIONAL

The Disability Discrimination Act defines a person as having a disability if you have a “physical” or “mental” impairment, which has a substantial and long-term effect on your ability to carry out normal day to day activities.

An employer is required under law to make “reasonable adjustments” to working conditions in order to enable disabled applicants to have Equal Access to employment.

Do you consider yourself to have a disability?

 Yes [ ]

 No [ ]

If you answered **YES,** are there any information Praxis Community Projects should know in order to offer you a fair selection/interview process should you be shortlisted for interview? (e.g. sign language, interpreter, ground floor venue etc.)

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Please highlight your preferred method of contact:

|  |  |  |
| --- | --- | --- |
| Telephone[ ]  | E Mail[ ]  | Letter[ ]  |

If appointed, Praxis Community Projects will work with you to make reasonable adjustments in order to accommodate you in the role.

Thank you for providing us with this information. Please return this form with your completed application.

**DATA PROTECTION ACT:**

Information on this form may be held on manual files and on computer. Strict confidentiality will be observed and disclosures will only be made for personnel administration purposes.